



City of Beaumont
Team Lead, Roads & Drainage

The City of Beaumont is growing and evolving - and our Operations team plays a critical role in keeping the community safe, connected, and moving. Located in the Edmonton Metropolitan Region, Beaumont is a vibrant and growing municipality where you'll have the opportunity to make a visible difference through meaningful municipal infrastructure work.

Are you a hands-on leader with experience in roads, drainage, heavy equipment, and municipal operations? The City of Beaumont is seeking a Team Lead, Roads & Drainage to lead the daily maintenance and operation of our transportation and stormwater infrastructure. Reporting to the Manager, Parks & Roads Operations, you will provide leadership to Roads & Drainage staff, coordinate contractors, oversee service delivery, support emergency response, and provide technical expertise on roads, drainage, and related infrastructure. If you are a strong communicator who enjoys solving problems, leading teams, working outdoors, and delivering high-quality public services, we want to hear from you.

What YOU'RE Responsible for:

Leading Roads & Drainage Operations

- Plan, schedule, assign, and monitor daily Roads & Drainage operations, including roads, trails, sidewalks, signage, line painting, stormwater, and drainage infrastructure
- Lead, coach, train, and support staff while coordinating contractors, equipment, materials, and resources to meet service levels
- Coordinate fleet and equipment maintenance and support the procurement of materials, supplies, and services

Infrastructure & Development Support

- Conduct field inspections and provide technical advice on road, drainage, stormwater, and infrastructure maintenance and construction
- Review development plans and engineering drawings and participate in inspections, proof rolls, CCC, FAC, and other infrastructure approval processes
- Work collaboratively with Engineering and other departments on development, capital, maintenance, and infrastructure renewal projects

Service Delivery & Community Engagement

- Investigate and respond to service requests from residents, contractors, and internal departments
- Provide professional customer service, including education, communication, and de-escalation when required
- Monitor service levels, maintain accurate records, and identify opportunities to improve operational processes and service delivery

Winter Operations, Emergencies & Special Events

- Monitor weather conditions and coordinate staffing, equipment, contractors, and resources to maintain service levels during winter operations
- Provide on-call support, respond to emergencies, and coordinate the mobilization of resources to address operational issues
- Coordinate Roads & Drainage support for special events and work with Municipal Enforcement, RCMP, Fire Services, and other City departments as required

Cemetery Operations

- Coordinate cemetery maintenance and burial operations, including grave excavation, burials, headstone and columbarium installations, and site remediation
- Coordinate with funeral homes, contractors, and internal staff to ensure burial requirements and timelines are met
- Maintain accurate cemetery records and ensure cemetery operations are completed safely and respectfully



BEAUMONT

Health, Safety & Compliance

- Lead the implementation of the City's Health & Safety Program, including FLHAs, inspections, incident reporting, and equipment and vehicle inspections
- Ensure staff and contractors follow applicable safety legislation, policies, procedures, and PPE requirements
- Promote a strong safety culture through training, coaching, communication, and leading by example

What YOU Bring:

- A minimum of 4 years of municipal experience related to infrastructure, roads, drainage, transportation, or a related field.
- A minimum of 2 years of post-secondary education in civil engineering technology, municipal construction, public works, or a related discipline. An equivalent combination of education, training, and experience may be considered.
- Previous supervisory, team leadership, or operational leadership experience.
- Class 3 Driver's Licence with Q endorsement
- Clean Driver's Abstract
- Clean Criminal Records Check
- Standard Level C First Aid & CPR
- WHMIS
- Experience operating and working with heavy equipment, including equipment such as loaders, graders, backhoes, skid steers, and excavators.
- Experience coordinating contractors, projects, maintenance activities, or municipal infrastructure work.
- Knowledge of municipal roads, stormwater infrastructure, drainage systems, construction practices, and infrastructure maintenance.
- Knowledge of Alberta Occupational Health & Safety legislation and other applicable safety regulations, standards, guidelines, and best practices.
- Strong decision-making, problem-solving, organizational, planning, and analytical skills.
- Strong written and verbal communication skills, with the ability to work effectively with staff, contractors, residents, consultants, and other City departments.
- Proficiency with Microsoft Office Suite and operational/database software.
- Ability to read and interpret technical drawings, plans, specifications, and engineering information.
- A strong commitment to customer service, teamwork, safety, and continuous improvement.

Required Certifications (Must have or be willing to obtain within the first 18 months of employment):

- Leadership for Safety Excellence (LSE)
- SAGA Training
 - Powered Mobile Equipment Operator certifications - Alberta
 - Front-End Loader
 - Motor Grader
 - Skid Steer / Compact Track Loader

Assets:

- Previous municipal supervisory experience
- SAGA Training
- Fall Protection
- Mobile Elevating Work Platforms
- Vehicle-Mounted Mobile Equipment
- Backhoe
- Excavator
- Confined Space Certificate
- H2S Alive Certificate
- Heavy equipment operating certifications



BEAUMONT

- Certified Public Works Professional – Supervision (CPWP-S)
- Certified Public Works Professional – Management (CPWP-M)
- Alberta Roadbuilders & Heavy Construction Association (ARHCA) Modules
- Highway Maintenance training
- Snowplow Operations training
- Road inspection and maintenance training
- Culvert Inspection training
- Municipal road asset condition monitoring and reporting experience
- Road asset management experience
- Experience with municipal construction and infrastructure renewal projects

As the successful candidate, you will have the ability to:

- Lead and motivate a team while fostering a positive, respectful, and safety-focused work environment.
- Prioritize competing operational demands and make sound decisions in a fast-paced environment.
- Work outdoors in a variety of weather and environmental conditions.
- Work flexible hours, including evenings, weekends, holidays, and after-hours/on-call periods as operational requirements dictate.
- Respond effectively to winter weather events and emergency situations.
- Perform physical work, including walking, climbing, bending, kneeling, lifting, carrying, and working with hand and power tools.
- Lift and handle materials and equipment weighing up to approximately 23 kilograms (50 lbs.).
- Work safely in high-traffic areas, excavations, confined spaces, and other operational environments.
- Communicate effectively with residents and stakeholders, including situations requiring conflict resolution and de-escalation.
- Provide technical guidance and recommendations to staff, contractors, Engineering, and other City departments.
- Adhere to all safety standards and be a champion for the organization's Health and Safety Program

What WE Offer:

- A competitive salary range of \$90,750.40 – \$118,393.60 per annum, based on experience and qualifications
- Employer-paid Health and Dental benefits package
- Health, Wellness & Learning Spending Account
- Membership to the Beaumont Sport and Recreation Centre
- Enrollment in the Local Authorities Pension Plan (LAPP)
- 40-hour work week, with evening, weekend, holiday, and on-call work required as operational needs dictate
- The opportunity to contribute to infrastructure and services in a growing municipality
- A collaborative, professional, and community-focused team
- And an amazing team to work with!!

This is a leadership role with real impact. Your decisions help maintain safe and reliable roads, sidewalks, trails, drainage systems, and other critical municipal infrastructure used by the community every day. If you are ready to bring your operational experience, technical knowledge, and leadership skills to a growing municipality, we invite you to apply.

If you meet these qualifications, please submit your cover letter and resume as one document by **9:00 am on October 1, 2026.**

The City of Beaumont is an inclusive and equal opportunity employer. We value the diversity of the people we hire and serve. This means fostering a workplace in which individual differences are recognized, appreciated,



BEAUMONT

and respected. Any persons with disabilities who anticipate needing accommodations for any part of the application process may contact, in confidence, careers@beaumont.ab.ca

Information for Applicants:

- Applications can be submitted via our online recruiting system <https://cityofbeaumont.applytojob.com/apply> . If you have any difficulties, please reach out to our HR department.
- We appreciate your interest in working with us; however, only those applicants selected for interviews will be contacted.
- Final candidates for this position will be required to undergo pre-employment screening, including reference checks, education verification, and a criminal record check.